

## **MATERIAL HANDLING SERVICES & SHIPPING INFORMATION**

### **IMPORTANT - PLEASE READ CAREFULLY.**

GES CANADA has been appointed by **Massive Events Co.** to provide Material Handling services for the **Massive Technology Show**. Exhibitors must use GES CANADA to perform this service which includes:

- ◆ RECEIVING, DOCUMENTING AND INSPECTING YOUR SHIPMENT(S) ON ARRIVAL
- ◆ UNLOADING OF SHIPMENT(S) AT THE SHOW-SITE DOCK & DELIVERY TO BOOTH
- ◆ REMOVING OF EMPTY CONTAINERS FROM BOOTH TO STORAGE AREA
- ◆ STORING YOUR EMPTY CONTAINERS IN THE STORAGE AREA
- ◆ RETURNING OF EMPTY CONTAINERS TO BOOTH AFTER SHOW CLOSING
- ◆ MOVING YOUR OUTBOUND SHIPMENT TO THE LOADING DOCK
- ◆ RELOADING OF SHIPMENT(S) FROM DOCK ON TO YOUR CARRIER

GES CANADA, as the official Material Handling contractor, is required by Show Management to perform this service. These services are charged per hundred weight with a 200lb minimum at the expense of the exhibitor. To avoid additional charges, please complete and return the **MATERIAL HANDLING ORDER FORM** provided.

**Exhibitors shipping to the advance warehouse receive the following additional services:**

- ◆ STORAGE UP TO 30 DAYS IN THE ADVANCE WAREHOUSE
- ◆ DELIVERY OF SHIPMENT(S) FROM ADVANCE WAREHOUSE TO SHOW SITE
- ◆ FIRST PRIORITY UNLOADING STATUS

\*\* LOOSE AND UNCRATED SHIPMENT(S) WILL NOT BE RECEIVED BY ADVANCE WAREHOUSE\*\*

### **LABELLING YOUR PACKAGES FOR SHIPPING:**

A) ADVANCE SHIPMENTS TO WAREHOUSE DEADLINE DATE: **April 21, 2008**

NAME OF EXHIBITING COMPANY - BOOTH NUMBER  
c/o GES CANADA  
**MASSIVE TECHNOLOGY SHOW**  
5919 SHAWSON DR., DOOR 69 & 70  
MISSISSAUGA, ON. L4W 3Y2 CANADA

B) DIRECT SHIPMENTS TO SHOW SITE TARGET DATE: **April 29, 2008**

NAME OF EXHIBITING COMPANY - BOOTH NUMBER  
c/o GES CANADA  
**MASSIVE TECHNOLOGY SHOW**  
METRO TORONTO CONVENTION CENTRE, HALL A  
255 FRONT STREET WEST, TORONTO, ON. M5V 2W6



# MATERIAL HANDLING ORDER FORM

5675 McLaughlin Road, Mississauga, Ontario, L5R 3K5 Tel: (905) 283-0500 Fax: (905) 283-0501

SHOW: **Massive Technology Show**

**ADVANCE PRICE DEADLINE DATE: April 14, 2008**

### EXHIBITOR INFORMATION

### CREDIT CARD AUTHORIZATION

**BOOTH #:** \_\_\_\_\_

COMPANY \_\_\_\_\_

STREET \_\_\_\_\_

CITY \_\_\_\_\_ PROV/STATE \_\_\_\_\_ CODE \_\_\_\_\_

E-MAIL \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

MASTERCARD  VISA  AMEX

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EXPIRY DATE \_\_\_\_ / \_\_\_\_

CARDHOLDER NAME \_\_\_\_\_

CARDHOLDER SIGNATURE \_\_\_\_\_

CHEQUE ATTACHED (PAYABLE TO GES CANADA)

**CREDIT CARD AUTHORIZATION (ABOVE) MUST BE COMPLETED AS METHOD OF PAYMENT FOR THIS SERVICE.**

### ADVANCE SHIPMENT(S) TO WAREHOUSE:

- ◆ Shipment(s) must be received by: **April 21, 2008**
- ◆ Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs:
- ◆ Rate **\$50.00** per 100lbs. (200lbs. minimum) **Pounds**
- ◆ Shipment(s) received after **April 21, 2008** will be charged at the direct shipment rate.

### DIRECT SHIPMENT(S) TO SHOWSITE:

- ◆ Shipment(s) may arrive at Show Site on or after: **April 29, 2008**
- ◆ Estimated Weight of Shipment(s) - Rounded up to the nearest 100lbs:
- ◆ Rate **\$62.00** per 100lbs. (200lbs. minimum) **Pounds**
- ◆ Off Target Shipment(s) are subject to a 30% Surcharge.

### SMALL PACKAGES (Maximum 50lbs / Shipment):

- ◆ Rate of **\$29.00** First Package
- ◆ Rate of **\$6.00** for each additional package (in the same shipment) to a 50lb. maximum

If over 50lbs., Rates for Advance or Direct Shipments will apply

### SPECIAL HANDLING:

- ◆ SHIPMENTS OF LOOSE, PADDED OR UNCRATED MATERIALS. SPECIAL UNLOADING REQUIREMENTS, SUCH AS GROUND/SIDE DOOR/CONSTRICTED OR STACKED UNLOADING.
- ◆ UNWEIGHED SHIPMENTS OR SHIPMENTS REC'D WITHOUT A CERTIFIED WEIGHT TICKET.

ALL OF WHICH WILL BE SUBJECT TO AN ADDITIONAL 30% SURCHARGE

### PLEASE COMPLETE THE FOLLOWING:

Goods are scheduled for delivery to:  Show Site  Advance Warehouse

Date goods are scheduled to arrive: \_\_\_\_\_ Month/Day

Number of Pieces: \_\_\_\_\_ Total Weight: \_\_\_\_\_  lbs.  Kg.

**Terms & Conditions**

- Collect shipments will not be accepted.
- GES CANADA is not responsible for concealed damage, damage to loose or inadequately packed shipments or loss of merchandise after delivery to booth.
- It is the exhibitor's responsibility to secure and maintain loss & damage insurance coverage for their exhibit properties.
- All claims or discrepancies must be settled at the GES CANADA Service Centre prior to show closing.
- GES CANADA's Limits of Liability & Responsibility apply to this service.

<b>SUBTOTAL</b>	
<b>5%GST</b>	
<b>TOTAL</b>	
GST #R104060264	

**I have read and understand the Terms & Conditions of my Agreement with GES CANADA.**

\_\_\_\_\_  
Signature Date